

ALABAMA INSTITUTE FOR DEAF AND BLIND



Established 1858

www.aidb.org

P. O. Box 698 • Talladega, Alabama 35161

POSITION AVAILABLE

Updated

Posting Date: December 7, 2011

POSITION: SIGN LANGUAGE INSTRUCTOR – (CONTRACT)
E. H. Gentry and E. H. Gentry Regional Centers

Requisition Number	Position ID Number	Regional Center
R-2453	502555	Tuscaloosa
R-2454	502455	Talladega
R-2455	502255	Huntsville
R-2456	502855	Dothan
R-2457	502655	Auburn
R-2458	502755	Montgomery
R-2459	502355	Birmingham
R-2460	502957	Mobile
R-2461	502155	Shoals
R-2462	404430	E. H. Gentry

POSITION REQUIREMENTS:

- Must possess a high school diploma or equivalent.
- Minimum of two years experience working with deaf or is a native signer.
- Thorough knowledge and experience using and teaching ASL.
- Preference will be given to ASLTA (American Sign Language Teachers Association) certified teachers.
- Preference will also be given to RID certifications and /or NAD Levels 4 & 5.
- Must possess a sign language proficiency level of **ADVANCED PLUS** as rated on the SCPI or a Level of **ADVANCED** for beginning sign language classes only. Interpreters licensed by the state of Alabama, and ASLTA certified are exempted from the SCPI.
- The successful applicant must submit to a criminal history background information check including, but not limited to FBI and ABI record repositories. Upon offer of employment, the applicant must present a non-refundable fee of \$54.15 and appear for scheduled fingerprinting appointment.

*For More Information Contact:
Alabama Institute for Deaf and Blind*

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AIDB IS AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

ALABAMA INSTITUTE FOR DEAF AND BLIND

AIDB is sensitive to the needs of Blind or Visually Impaired and Deaf or Hard of Hearing and will make reasonable accommodations for qualified applicants and employees that do not impose undue hardship and are not essential functions of the job.

PERFORMANCE RESPONSIBILITIES:

- Teach sign language classes using the curriculum prescribed by the Regional Director or the sign language class coordinator designated by the Regional Director.
- Turn in lesson plans to the Regional Director or Coordinator on a weekly basis.
- Participate in any required training as assigned by the Regional Director or Coordinator.
- Follow all AIDB and Regional Center policies.
- Maintain accurate records of hours for payroll.
- Arrange classroom to provide an environment conducive to learning.
- Clean classroom and remove any trash when class is complete each class night.
- Turn all requested paperwork or forms in on a timely manner as requested.
- Other related duties as assigned by the Regional Director.

SALARY: \$25.20 per hour Scale PH Rank O1

Direct deposit is required.

This is an exempt position, and is not subject to overtime or compensatory provisions of the Fair Labor Standards Act.

DEADLINE FOR APPLICATION: Open Until Filled

This position is funded by a grant award, funded by revenue generated, necessary for compliance or direct service delivery and may be terminated at any time.

We take our applicants through referrals by the State Career Center. Please visit your local State Career Center to see if you qualify.

**ACCEPTANCE OF APPLICATIONS AND REVIEW WILL CONTINUE UNTIL
ALL POSITIONS ARE FILLED**