

APPENDIX D

Monday, July 17, 2023	10 Month & 207 day personnel Report for Duty
Monday, July 31, 2023 (Convocation)	Instructional Personnel (187 Day Staff) Report for Duty
Monday – Friday, July 31-August 4, 2023	In-Service Days, Instructional Personnel
Sunday, August 6, 2023	Registration/Work for Instructional Personnel
Monday, August 7, 2023	Classes begin for C & Y students
Friday, September 1, 2023	Year begins for 260 day personnel & Gentry Staff
Saturday–Monday, September 2-4, 2023	School Closes, Long Weekend**
Monday, September 4, 2023 (Labor Day)	Holiday for 260 day personnel*
Monday, September 4, 2023 (Labor Day)	Non-work day – 230 day personnel
Tuesday, September 5, 2023	Students Return to School
Wednesday, September 6, 2023	Classes Resume
Saturday-Monday, September 30-October 2, 2023	School Closes, Long Weekend**
Monday, October 2, 2023	Students Return to School
Tuesday, October 3, 2023	Classes Resume
Saturday-Monday, October 28-30, 2023	School Closes, Long Weekend**
Monday, October 30, 2023	Students Return to School
Tuesday, October 31, 2023	Classes Resume
Saturday, November 18, 2023	School Closes for Thanksgiving Holidays
Monday-Friday, November 20-24, 2023	Thanksgiving holidays (students/staff****)
Wednesday-Friday, November 22-24, 2023	Thanksgiving holidays (230 day personnel)
Thursday-Friday, November 23-24, 2023	Thanksgiving holidays (260 day personnel)*
Sunday, November 26, 2023	Students Return to School
Monday, November 27, 2023	Classes Resume
Saturday, December 16, 2023	School Closes for Christmas holidays
Monday, December 18, 2023-January 1, 2024	Christmas and New Year's holidays (Students & staff 187,197, & 207day)
Monday, December 18, 2023-January 1, 2024	Christmas break 230 day personnel
Monday, December 25-Monday, January 1, 2024	Christmas & New Year's holidays; 260 day personnel*
Tuesday, January 2, 2024	Students return to School
Tuesday, January 2, 2024	230 and 260 day employees return to work
Wednesday, January 3, 2024	187, 197,& 207 day employees return to work
Wednesday, January 3, 2024	Classes Resume for C&Y students
Saturday-Monday, January 13-15, 2024	School Closes, Long Weekend**
Monday, January 15, 2024	Students Return to School
Tuesday, January 16, 2024	Classes Resume
Saturday-Tuesday, Feb.10-12, 2024	School Closes, Long Weekend**
Monday, February 12, 2024	In-service for all Employees
Tuesday, February 13, 2024	Students Return to School
Wednesday, February 14, 2024	Classes Resume
Saturday, March 16, 2024	School Closes for Spring Break
Monday-Friday, March 18-22, 2024	Spring break (students/staff****)
Thursday-Friday, March 21-22, 2024	Spring break (260 day personnel) *
Sunday, March 24, 2024	Students Return to School
Monday, March 25, 2024	Classes Resume
Saturday-Monday, April 13-15, 2024	School Closes, Long-Weekend**
Monday, April 15, 2024	Students Return to School
Tuesday, April 16, 2024	Classes Resume
Thursday, May 23, 2024	Baccalaureate and Commencement
Friday, May 24, 2024	Last Day of School for Students, 187 day personnel
Friday, June 7, 2024	Last Day for 10 month personnel
Wednesday, June 19, 2024	Holiday for 260 day staff & non-work day for 230 day staff
Monday, June 24, 2023-July 5, 2024	Summer Break 230 day staff
Thursday, July 4, 2024	Fourth of July holiday (260 day personnel) *
Friday, July 5, 2024	Non-work day (260 day personnel)

* Mandated holidays for all personnel who work twelve months unless otherwise scheduled.

** These designated Mondays are non-work days for personnel with 187, 197 & 207 day contracts.

*** Except personnel who work twelve months unless otherwise scheduled and sometimes 230 day staff.

197 day personnel follow the 187 day school calendar with ten additional days assigned.

NOTE: Spring Break will be changed if the majority of public schools observe another week

Monthly Work Days for the
2023-2024 Calendar

Month	Instructional Programs (187 Days)	207 Day	Adult & C&Y Programs (230 Days)	12-Month Employees (260 Days)	Paid Holidays
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<u>2023</u>					
July	1	11			
August	24	24			
September	19	19	20	21	1
October	20	20	22	22	
November	17	17	19	22	2
December	11	11	11	21	5
 <u>2024</u>					
January	20	20	22	23	1
February	20	20	21	21	
March	16	16	16	21	2
April	21	21	22	22	
May	18	23	23	23	
June		5	14	20	1
July			18	23	1
August			22	22	
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Total	187	207	230	261	13

June 19, 2024 – non-work day for 230 day personnel

July 5, 2024 – non-work day – 260 day personnel

Approved: January 13, 2023